

Charity Committee Agenda

Monday, 18 September 2023 at 6.00 pm

Council Chamber - Muriel Matters House, Breeds Place, Hastings TN34 3UY.
Please enter the building through the Contact Centre entrance via the seafront.

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democraticservices@hastings.gov.uk

		Page No.
1.	Apologies for absence	
2.	Declarations of interest	
3.	Minutes of previous Charity Committee 12/06/23	1 - 4
4.	Minutes of Coastal Users Group 12/09/23 Kevin Boorman (<i>Marketing & Major Projects Manager</i>)	<i>To follow</i>
5.	Foreshore Trust Finance Report (Kit Wheeler, Chief Finance Officer & S151 Officer) (<i>Rita O'Mahoney, Chief Accountant</i>)	5 - 14
6.	Notification of any additional urgent items	15 - 16
7.	Urgent items (if any)	
8.	Foreshore Trust Playground Renewal Scheme 2024/25 (<i>Victoria Conheady, Deputy Chief Executive & Director of Place</i>)	17 - 60
9.	Evaluation of Foreshore Trust Large Grant programme (<i>Victoria Conheady, Deputy Chief Executive & Director of Place</i>)	61 - 84

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Agenda Item 3 Public Document Pack

CHARITY COMMITTEE

12 JUNE 2023

Present: Councillors Cannan (Chair), Batsford, Rogers, James Cook (Protector)

In attendance: Mary Kilner Chief Legal Officer, Kit Wheeler Chief Finance Officer, Victoria Conheady Deputy Chief Executive, Kevin Boorman Marketing and Major Projects Manager, Rita O'Mahoney Chief Accountant

James Cook (Protector) and Victoria Conheady accessed the meeting remotely

7. APOLOGIES FOR ABSENCE

None Received

8. DECLARATIONS OF INTEREST

None

9. MINUTES OF PREVIOUS CHARITY COMMITTEE 13/03/23

RESOLVED – that the minutes of the meeting held on 13th March 2023 be approved as a true record.

10. NOTIFICATION OF ANY ADDITIONAL URGENT ITEMS

None

11. URGENT ITEMS (IF ANY)

12. MINUTES OF COASTAL USERS GROUP

The Marketing and Major Projects Manager gave an update from the last Coastal Users Group meeting. At the meeting concerns were raised regarding that there is still not a footpath through the Stade family funfair. The Marketing and Major Projects Manager explained that he has contacted the Estates and Legal department regarding footpath but was requested to also raise the concerns of the Coastal Users Group at this meeting.

The Chair raised his concern regarding the presentation from Southern Water to the Coastal Users Group and was disappointed that the presentation wasn't sent to the Chair of the Foreshore Trust.

The Chair explained he would like to build a working relationship with the Coastal Users Group. The Marketing and Major Projects Manager will pass this onto the Chair of the Coastal Users Group.

CHARITY COMMITTEE

12 JUNE 2023

The committee discussed the footpath through the Stade Funfair and expressed concern that no work appears to have happened and the footpath hasn't been opened.

13. FORESHORE TRUST FINANCE MONITORING REPORT 2022/23

The Chief Accountant reported to the committee on the Final financial position of 2022/23. The parking income which was 52,000 under budget. Favourable interest rates and in year rental reviews offset the adverse variance on car parking income. This led to a nil variance overall on income.

Expenditure for the year was £94,000 under budget, this was mainly due to a change of contract cleaning contract which accounts for £82,000 saving. The year ended with an operating surplus of £312,000 for the year, which is £94,000 better than the budgeted surplus of £218,000. This becomes a deficit of £11,000 once grants and projects have been deducted, and the total funds carried forward into the new Year is £1.4m.

The Chair highlighted the priority is to start works on the Pelham Place Play Park with a view to the work being completed in time for the start of the 2024 holiday season.

RESOLVED (Unanimously)

-

To agree the draft financial outturn position for 2022/23.

Note the Current Financial Position

To review and update the Business Plan.

Reasons

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of public money.

The Trust is reporting a surplus for the 2022/23 financial year in respect of operating income and expenses of £312,000. However, once Grant and project costs are taken into account this becomes a deficit of £11,000.

CHARITY COMMITTEE

12 JUNE 2023

(The Chair declared the meeting closed at. 6.25 pm)

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Agenda Item 5



Report to: Charity Planning Committee

Date of Meeting: 18 September 2023

Report Title: Finance Monitoring Report to Period 4 2023/24

Report By: Rita O'Mahoney
Chief Accountant

Purpose of Report

To advise members of the Committee on the current year's financial position (2023/24).

Recommendation

1. To agree the current financial position for 2023/24.

Reasons for Recommendations

The Council has the responsibility for the proper management of the financial affairs of the Trust. In doing so it complies with Accounting Codes of Practice and the high standards required for the accounting of public money.

The Trust is reporting a surplus for the 2023/24 financial year in respect of operating income and expenses of £377,000.

Introduction

1. The Foreshore Trust derives its income mainly from car parking and property leases/licences, the former income stream being quite variable.
2. Appendix 1 attached provides details of the actual income and expenditure to 31st July 2023 against the budget for 2023/24 as agreed at the March 2023 meeting of the Committee.
3. The forecast operating surplus for 2023/24 is expected to be £377,000 which is £121,000 greater than the budgeted surplus. This is mainly due to the increase in the projected parking Income.

Financial Position 2023/24

4. The budget agreed in March 2023 identified budgeted income at £1,549,000 and expenditure at £1,292,000 (Excl Capital Charges). The budgeted surplus for the year being £257,000 after direct governance costs, but before distribution of grants, capital charges and before use of Reserves.
5. Appendix 1 attached, details the current 2023/24 actual to date figures (as of 31st July 2023) compared to the agreed budget.
6. Income is currently projected to be a £102,000 increase on the Budget. Car Parking Income is expected to exceed budget by £90,000.
7. Investment Income is projected to be £12,000 over Budget because of the increase in interest rates currently available.
8. Expenditure is anticipated to be £19k under budget. This is due to the reduction of the cleaning costs that will be incurred because of the new cleaning contract.
9. Currently the Trust is anticipating a surplus for Operations at the end of the financial year of £377,000.

10. Given the ever-changing world in which we currently find ourselves it is prudent for the Trust to review its business plan regularly and update it in line with the latest information and forecasts.
11. The business plan has not been updated for some time due to officers and committee members not knowing the full impact of the Covid-19 Pandemic on the Trusts operations and financial position.
12. It is therefore a priority for the business plan to be updated to aid budget setting for the medium to longer term stability of the Trust and to allow for assurance around decision making, and as part of good governance.
13. To date much of the expenditure on maintenance projects and main programme projects has yet to occur. Appendix 2 details the business plan showing planned cyclical repairs and redecorations and main programme projects over the next 3 financial years.

Indicative Forward Plan

14. The indicative forward plan just like the business plan above is in the process of being updated and will be revised as part of the budget setting discussions with committee members once detailed discussions have taken place and a clear objective and plan is agreed upon.

Reserves

15. The total effective cash balances of the Trust at the 31 March 2023 amounted to £1.44m after providing for the outstanding settlement to Hastings Borough Council for amounts owed for 2022/23.
16. The reserves policy agreed on 23 September 2019 identified £900,000 as the suitable level to maintain given the potential risks to the Trust.
17. The Risk Register and Reserves policy was last considered by the Committee in September 2019 and will need to formally review again.

Timetable of Next Steps

1. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Continued quarterly monitoring	Each financial quarter	Charity Committee Meetings	Chief Finance Officer
Review of 2023/24 under and over spends	2024/25 budget	March 2024	Chief Finance Officer

Wards Affected

None

Implications

Relevant project tools applied? Yes

Have you checked this report for plain English and readability? Yes

Climate change implications considered? N/A

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No

Additional Information

Appendix 1 - Financial Monitoring Report

Appendix 2 – Business Plan

Appendix 3 – Grants Summary

Officers to Contact

Rita O'Mahoney

romahoney@hastings.gov.uk

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SUMMARY - MONITORING REPORT	Actual 2022-23	Budget 2023/24	YTD Actual 2023-24 (4 months)	2023-24 Forecast to Year End (8 months)	2023-24 Forecast Outturn	2023-24 Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Incoming Resources						
Investment Income	31	6	0	18	18	12
*Incoming resources from Charitable activities	1,298	1,285	577	798	1,375	90
Rental income	249	258	122	136	258	0
Total incoming resources	1,578	1,549	699	952	1,651	102
Resources Expended						
Loan Interest repayments	33	33	0	33	33	0
Charitable Activities (excluding Capital charges)	1,032	986	269	698	967	(20)
Maintenance projects and cyclical repairs	60	118	22	96	118	1
Governance costs	141	155	22	134	156	1
Total resources expended	1,266	1,292	313	961	1,274	(19)
Total Operating Surplus/(Deficit)	312	257	386	(9)	377	121
Small / Event Grants	90	43	17	26	43	0
Large Grants	182	181	47	134	181	0
Projects**	51	25	21	4	25	0
Total Grants & Projects	323	249	85	164	249	0
Surplus/(Deficit) before Depreciation	(11)	7	301	(173)	128	121
Transfer to/(from) HBC account						
Total Funds brought forward	1,458	1,447	-	-	1,447	0
Total funds carried forward	1,447	1,454	-	-	1,575	-

Business Plan

Appendix 2

Foreshore Trust Spending Plan	Foreshore Trust Spending Plan		2022-2023	2023-2024	2024-2025	2025-2026	Total
Cost centre	PROPERTY	DESCRIPTION OF WORK	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
			£				£
Maintenance projects							
20156B1100 / 5290B020	Beach - Other	Other repairs and renewals beachfront area	12,000	0	12,000	12,000	36,000
20156B1100 / 5290B020	Car Parks - Pelham	Maintenance	6,000	5,000	5,000	5,000	21,000
20156B1100 / 5290B020	Car Parks Rock a Nore	Maintenance	6,000	7,000	5,000	5,000	23,000
20156B1100 / 5290B020	Chalets - White Rock & Marina	Maintenance	2,000	2,000	1,000	1,000	6,000
20156B1100 / 5290B020	Cycle Hire Hut	Main walls - external redecoration	0	1,000	0	0	1,000
20156B1100 / 5290B020	Cycle Hire Hut	Roofs - routine re-felting	0	1,000	1,000	0	2,000
20156B1100 / 5290B020	Cycle route	Contribution to maintenance	0	0	0	0	0
20156B1100 / 5290B020	Pelham Place Car Park	Tarmac surfacing - routine minor maintenance	0	0	2,000	0	2,000
20156B1100 / 5290B020	Pelham Place Car Park	Clean out car park drainage gullies and channels	1,000	1,000	0	1,000	3,000
20156B1100 / 5290B020	Pelham Place Car Park	Main access routes and disabled parking space hatching road markings - re-application	0	0	0	3,000	3,000
20156B1100 / 5290B020	Pelham Place Car Park	Parking bay road markings - re-application	0	0	0	2,000	2,000
20156B1100 / 5290B020	Pelham Place Car Park	Traffic speed humps - repair / replacement	0	5,000	4,000		9,000
20156B1100 / 5290B020	Pelham Place Car Park	Vehicle height barrier at entrance	3,000	3,000	3,000	3,000	12,000
20156B1100 / 5290B020	Rock A Nore	Access Control Systems	0	5,000	0	0	5,000
20156B1100 / 5290B020	Pelham Place Car Park	Car park lighting columns - maintain LED lamps	500	500	500	500	2,000
20156B1100 / 5290B020	Pelham Place Car Park	Car park information and direction signage	0	0	1,000	0	1,000
20156B1100 / 5290B020	Pelham Place Public Conveniences	Main walls - external redecorations	0	0	3,000	0	3,000
20156B1100 / 5290B020	Pelham Place Public Conveniences	Interior - internal redecorations	0	0	1,000		1,000
20156B1100 / 5290B020	Pelham Playa (netted MUGA)	Replacement of roof netting system	0	10,000	0	0	10,000
20156B1100 / 5290B020	Pelham Playground	Repair of play proprietary play equipment	2,000	3,000	3,000	3,000	11,000
20156B1100 / 5290B020	Play Areas and Exercise Equipment	Maintenance of equipment	15,000	15,000	0	0	
20156B1100 / 5290B020	Play Hire Huts (Former Life Guards' Huts)	Main walls - external redecoration	0	0	0	1,000	1,000

Page 1 of 6

Business Plan

Appendix 2

Foreshore Trust Spending Plan	Foreshore Trust Spending Plan		2022-2023	2023-2024	2024-2025	2025-2026	Total
Cost centre	PROPERTY	DESCRIPTION OF WORK	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
			£				£
20156B1100 / 5290B020	Play Hire Huts (Former Life Guards' Huts)	Roofs - routine re-felting	0	2,000	0	0	2,000
20156B1100 / 5290B020	Promenade Adult Exercise Equipment	Replacement / repair of equipment	0	2,000	0	2,000	4,000
20156B1100 / 5290B020	Promenade Finger Posts	Redecoration and repair	500	500	0	500	1,500
20156B1100 / 5290B020	Public Conveniences	Maintenance	6,000	6,000			12,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Clean out car park drainage gullies and channels	1,000	0	1,000		2,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Main access route and disabled parking space hatching road markings - re-application	0	0	0	2,000	2,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Parking bay road markings to east end - re-application	0	0	0	1,000	1,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Repair and replacement of metal bollards	0	2,000	0	0	2,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Vehicle height barrier at car park entrance	3,000	3,000	3,000	3,000	12,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Car park lighting columns - maintain LED lamps	500	500	500	500	2,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Hard Surfaced	Car park information and direction signage	0	0	1,000	0	1,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Scarify and fill pot holes in loose surface finish	5,000	12,000	5,000	5,000	27,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Replacement of damaged timber bollards	0	1,000		1,000	2,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Repair timber kerb baulks to south boundary	0	0	2,000	0	2,000
20156B1100 / 5290B020	Rock-a-Nore Car Park - Loose Surface	Replace timber kerb baulks to south boundary	5,000	0	0	0	5,000
20156B1100 / 5290B020	Stade and Stade Kitchen	Maintenance	3,000	1,500	1,500	1,000	7,000
20156B1100 / 5290B020	Stade Barriers	Annual maintenance	2,000	2,000			4,000
20156B1100 / 5290B020	Stade Hall	Interior spaces - internal redecoration	0	0	0	0	0
20156B1100 / 5290B020	Stade Hall	Main hall & kitchen - renewal of floor coverings	0	0	0	0	0
20156B1100 / 5290B020	Stade Open Space	Drainage gully clearance	500	500	500	500	2,000
20156B1100 / 5290B020	Stade Open Space	Bench redecoration and remove shingle build up	3,000	0	0	3,000	6,000
20156B1100 / 5290B020	Stade Open Space	Automatic bollard and barrier replacement	0	0	10,000	0	10,000
20156B1100 / 5290B020	Stade Public Conveniences	Interior spaces - internal redecoration	6,000	0	0	0	6,000
20156B1100 / 5290B020	White Rock Baths	External redecoration/ Building maintenance	10,000	10,000	0	0	20,000

Foreshore Trust Spending Plan			2022-2023	2023-2024	2024-2025	2025-2026	Total
Cost centre	PROPERTY	DESCRIPTION OF WORK	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
			£				£
20156B1100 / 5290B020	White Rock Baths - Lower Basement	Additional pump hire if above adopted.	8,000	8,000	8,000	8,000	32,000
20156B1100 / 5290B020	White Rock Baths - Lower Basement	Sewage tank and pump set - maintenance	500	500	500	500	2,000
20156B1100 / 5290B020	White Rock Baths - Main and Small Hall Level	Further protection of interior spaces from water ingress with use of plastic sheeting at high level and internal guttering where new ingress occurs.	3,500	5,000	0	5,000	13,500
20156B1100 / 5290B020	White Rock Baths - Promenade Level	Main central entrance superstructure and lightwell upper and lower walls - external redecorations (Inc. White Rock Community Hub frontage)	15,000	0	0	0	15,000
20156B1100 / 5290B020	White Rock Beach Chalets	Timber walls - external redecoration	5,000	0	0	5,000	10,000
20156B1100 / 5290B020	White Rock Promenade - Timber Kiosk Decking	Timber decking and ramps around kiosk -minor repairs	0	500	0	500	1,000
20156B1100 / 5290B020	White Rock Promenade (FST owned area only)	Timber seating, benches, waste bins, & planters - repairs and maintenance.	500	0	0	0	500
20156B1100 / 5290B020	Winch Road	Maintenance & lighting	2,000	2,000	2,000	0	6,000
Total of Cyclical Repairs and Redecorations			127,500	117,500	76,500	75,000	366,500
Projects (main programme)							
20156B1100 / 5290B020	White Rock Promenade (FST owned area only)	Rationalisation of timber seating, benches and waste bins.*	20,000	0			20,000
20161B1102 / 5296B022	Contingency	Project Work Contingency	25,000	25,000	25,000	25,000	100,000
Total Projects - Main Programme			45,000	25,000	25,000	25,000	120,000
TOTAL PROGRAMME			172,500	142,500	101,500	100,000	486,500

Indicative Forward Plan	Draft			
	Outturn 2023-24	Budget 2024-25 £'000	Budget 2025-26 £'000	Budget 2026-27 £'000
Incoming Resources				
Investment Income	18	6	6	6
Incoming resources from Charitable activities	1,375	1,285	1,311	1,337
Rental income	258	258	263	269
Total incoming resources	1,651	1,549	1,580	1,612
Resources Expended				
Loan repayments	33	33	33	33
Charitable Activities* (excluding Capital charges)	967	986	1,006	1,026
Maintenance projects and cyclical repairs	118	118	77	75
Governance costs	156	157	160	163
Total resources expended	1,274	1,293	1,275	1,297
Total Operating Surplus/(Deficit)	377	256	305	314
Small / Event Grants	43	43	45	45
Large Grants	181	181	181	181
Projects**	25	25	25	25
Total Grants & Projects	249	249	251	251
Surplus/(Deficit)	128	6	53	63
Usable current assets brought forward	1,447	1,575	1,581	1,635
Usable current assets carried forward	1,575	1,581	1,635	1,697
Minimum Reserves	900	900	900	900

Hastings and St Leonards Foreshore Charitable Trust
Grants Programme Payments Schedule

Appendix 4

Small Grants	Amount	Grants paid as at 31/07/23	Forecast 8 months to 31st March 2024
	£	Amount £	Amount £
The Rude Mechanical Theatre Co	1,000.00	0.00	1,000.00
Warming up the Homeless	5,832.00	0.00	5,832.00
Cruse Bereavement Support East Sussex	3,041.00	2,737.00	304.00
In2play CIC	5,900.00	0.00	5,900.00
Stop Look Listen CIC	5,991.00	5,392.00	599.00
Project Rewild CIC	3,720.00	0.00	3,720.00
Hastings City of Sanctuary (public name Hastings Community of Sanctuary)	3,000.00	2,700.00	300.00
Tempo Arts Ltd	2,688.00	0.00	2,688.00
Sweetshop Revoloution CIC	3,950.00	3,555.00	395.00
The Posh Club CIC	5,000.00	0.00	5,000.00
Paediatric Diabetes Community team	1,000.00	900.00	100.00
Hastings & St.Leonards Voluntary Lifeguard Club	1,800.00	1,800.00	0.00
Total	42,922.00	17,084.00	25,838.00
Large Grants			
Change Grow Live (CGL)	22,299.00	5,575.00	16,724.00
Citizens Advice 1066	42,108.00	10,527.00	31,581.00
Hastings Advice & Representation Centre (HARC)	42,108.00	21,054.00	21,054.00
Hastings Voluntary Action (HVA)	35,755.00	0.00	35,755.00
The Links Project (HVA)	11,140.00	2,785.00	8,355.00
The Seaview Project	28,000.00	7,000.00	21,000.00
	181,410.00	46,941.00	134,469.00
Total Grants	224,332.00	64,025.00	160,307.00

Agenda Item 6

To Councillor Patmore
Chair of Overview and Scrutiny Committee

ACCESS TO INFORMATION RULES

KEY DECISIONS

RULE 26.20 –general exceptions.

NOTICE is hereby given under Rule 26 of the Access to Information Rules contained in the Council's Constitution that the following key decision will be taken at Charity Committee on: 18th September 2023

Charity Committee			
The following reports need to be considered in conjunction with each other: (1) Foreshore Trust Playground Renewal Scheme 2024/25 (2) Evaluation of Foreshore Trust Large Grants programme			
<u>Decision</u>	<u>Consultation and Timetable</u>	<u>Working Papers and files</u>	<u>Responsible Officer / Portfolio Holder</u>
(1) 1. That for the 24/25 financial year the Foreshore Trust allocates a budget of £225k for a renewal scheme for the play equipment at the main Pelham playground 2. To proceed to direct contract award for a playground contractor on a framework available through the East Sussex Procurement Hub	The Charity Committee needs to consider the possible implications i.e. pausing or reducing the grants schemes for 2024/25 in order to resource to resource this scheme. This could impact on external organisations' abilities to deliver their aims. In addition, there is currently insufficient staff resource to oversee the contract award and delivery of the scheme and a nominal level of additional staff resource will be required on a fixed term basis until the scheme is completed.		Deputy Chief Executive Charity Committee Chair

<p>(2)</p> <p>That the Charity Committee notes the evaluation and discusses the implications for any future Large Grant programme</p>	<p>The current large grant programme is coming to a close at the end of this financial year and there is a question mark around future funding given the current challenges and priorities in the town.</p> <p>Recommendations have been made which intend to inform the Charity Committee as it considers its budgets for future years against ongoing priorities.</p>		<p>Deputy Chief Executive</p> <p>Charity Committee Chair</p>
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Signed 
 Chief Legal Officer

Dated 08/09/23

Note:

Rule 26.20 General Exception

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 26.21 (special urgency), the decision may still be taken if:

- (a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- (b) the Chief Legal Officer has informed the chair of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee in writing, by notice, of the matter to which the decision is to be made; and
- (c) the Chief Legal Officer has made copies of that notice available to the public at the offices of the Council; and
- (d) at least five clear days have elapsed since the Chief Legal Officer complied with (b) and (c).

Where such a decision is taken collectively, it must be taken in public.

Agenda Item 8

Report to: Charity Committee

Date of Meeting: 18th September 2023

Report Title: Foreshore Trust Playground Renewal Scheme 2024/25

Report By: Victoria Conheady
Director of Place
Deputy Chief Executive

Purpose of Report

1. To make recommendations on a proposed playground renewal scheme for the main play area at Pelham, Hastings.

Recommendation(s)

1. That for the 24/25 financial year the Foreshore Trust allocate a budget of £225k for a renewal scheme for the play equipment at the main Pelham playground.
2. To proceed to direct contract award for a playground contractor on a framework available through the East Sussex Procurement Hub.

Reasons for Recommendations

1. Pelham playground is a popular facility and important asset to the Trust. The playground and some play items are now of an age and design where replacement and renewal is required, over and above general upkeep.
2. The cost of replacing individual items varies, but products supplied by the current provider are typically in the range of £15k to £25k per item including installation. The cost of replacing one item can exceed the entire annual maintenance budget for all play equipment.
3. The first objective of the charity is to *“hold and maintain the charity’s land for the objects set out in the trusts of the charity, namely for the common use, benefit and enjoyment of all his majesty’s subjects and of the public”*.
4. In the trusts use of income and capital it must *“firstly apply the charity’s income and, if the charity thinks fit, expandible endowment, in meeting the proper costs of administering the charity and of managing its assets (including the repair and insurance of its land and buildings). After payments of these costs the trustee must apply the remaining income in furthering the objects of the charity”*
5. Improvements to the playground, including improving the accessibility of the facilities for users, are a priority for the Trust.

Background

1. Pelham Playground was developed and constructed in 2012 and is one of the most popular playgrounds within the town, attracting thousands of users per week during the peak summer season, and retaining high levels of usage even during the wet winter months where most playgrounds do not.
2. The original playground design included 13 main play items of 9 different types, natural play elements like rocks and grass banks, and an accessible sensory path. Further main and ancillary play items have been added over time to further enhance the playgrounds offer.
3. Learning over time has led to improvements in the design, funded by the Trust. The original playground surface was reviewed in 2016 and determined to be inappropriate for the needs of users, and was therefore replaced with a shock absorbing polymeric surface. The paths around the site were found to wear excessively from the very high levels of use, creating problems with water pooling, trip hazards and reduced life expectancy of the surface. Subsequently the paths were resurfaced to an enhanced specification in 2020.
4. An annual repairs and maintenance budget is included within the Trusts spending plan, however a combination of vandalism, increased material costs, supply chain problems, and increasing wear and tear mean that a number of items are progressively being taken out of use temporarily whilst they await repair.
5. Many of the main play items within the playground are now more than 10 years old and are at the end of their service life. Most of these items have performed beyond reasonable expectations given the levels of use, but we now need to explore options for replacement.
6. In some cases, the play equipment design no longer conforms to reasonable accessibility expectations, and the primary consideration when replacing equipment should be ensuring that design is compassionate to use by all, removing current obstacles to use wherever reasonable and appropriate to do so.

Financial Implications

1. Funding may have to be allocated at the expense of other planned spend. There will be need to pause or reduce the Small and Large Grants Schemes for 24/25, assign funds from the Trusts reserves, or a combination of both, in order to resource this scheme.
2. There is currently insufficient staff resource to oversee the contract award and delivery of the scheme, and a nominal level of additional staff resource (likely 0.2 FTE) will be required on a fixed term basis until the scheme is completed. This could potentially be delivered as an extension of existing work undertaken by the Grants Programme officer.

Policy Implications

1. The Trust's Grants Program is a funding regime that impacts positively on the economic and financial environment in the Borough and assists organisations in delivering a range of activities for local people. Ceasing or reducing the program for 24/25 may impact on external organisations abilities to deliver their aims.

Wards Affected

Ashdown, Baird, Braybrooke, Castle, Central St. Leonards, Conquest, Gensing, Hollington, Maze Hill, Old Hastings, Ore, Silverhill, St. Helens, Tressell, West St. Leonards, Wishing Tree

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No
Local People's Views	Yes
Anti-Poverty	No

Additional Information

Appendix A – For context purposes, extract of annual external play equipment inspection undertaken in May 2023 highlighting increasing wear and tear, plus items out of use and nearing end of service life etc.

Officer to Contact

Aaron Woods
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Appendix 1 – 2023 Inspection Report for Pelham

ANNUAL INSPECTION REPORT

Active Risk Management Services Ltd.



-Assessing the safety of play and recreation provision through risk assessment, not dogma-

CLIENT: Hastings Borough Council
 SITE: Pelham Beach Wrecked Ship
 Inspection date: 27-30/03/2023
 Report date: 26/04/2023



NOTE

- This report details the inspection findings at the time of the inspection.
- Essential information, that forms part of this report and must be read, is provided before the end of the report, it describes methodologies and practices used and provides management, maintenance, repair and operational information.

OVERALL SUMMARY OF FINDINGS	TOTAL Issues or hazards found	Risk level	Risk level	Risk level	Risk level	Risk level
		Trivial	Tolerable	Moderate	Substantial	Intolerable
			low	medium	high	immediate
A highlight is given when no hazards have been found. Issues found should still be Hazardous issues are given a risk level and a coloured highlight inside						
Pelham Beach Wrecked Ship	31		1	10	7	2

INSPECTION SUMMARY + ACTION ANALYSIS

The following Inspection Summary includes an optional ACTION ANALYSIS. This enables the Client, once they have read and considered the detail of the main report, to record and then prioritise their decided actions with the help of the risk assessments supplied. The brief description of the work could be a combination, e.g. fence off, investigate. The completion date can also be recorded. This is all aimed to assist in managing the facility.

Supporting information should be separately recorded.

The Action Analysis section is 'locked' to keep the integrity of the forms. Only the fillable fields are accessible.

infill the relevant box OR Click or tap here to enter text. Date - you can just click

As with all risk management, review the analysis, its progress and actions regularly.

INSPECTION SUMMARY + ACTION ANALYSIS

The optional Action Analysis section has been completed by

Name/s Click or tap here to enter text. Date Click or tap to enter a date.

Enter any comments (if required) Click or tap here to enter text.

And checked by (if required)

Name/s Click or tap here to enter text. Date Click or tap to enter a date.

Enter any comments (if required) Click or tap here to enter text.

INSPECTION SUMMARY	TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
This informs where issues have been found and their advised Risk Level Refer to the following report for more detail.	Issues or hazards found	Trivial	Tolerable low	Moderate medium	Substantial high	Intolerable immediate
A highlight is given when no hazards have been found. Issues found should still be Hazardous issues are given a risk level and a coloured highlight						
a. East gate	1			1		
RL Moderate Protruding fixing to buffer						
Action Analysis <input type="checkbox"/> infill relevant bo <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and <input type="checkbox"/> Action immediately - now implement <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review Click or tap here to enter text. Brief description of the work covate, investigate, modify, fence off, actioned in, top-up						

Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.

1- U tunnel	2		1		
RL Moderate tunnel exit edges worn					
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and <input type="checkbox"/> Action immediately - now implement <input type="checkbox"/> Review					
Brief description of the work actioned e.g. repair, remove, replace, renovate					
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.					
Issue An adjacent log walling has broken from rot					
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and <input type="checkbox"/> Action immediately - now implement <input type="checkbox"/> Review					
Brief description of the work actioned e.g. repair, remove, r top-up					
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.					

2- Side tunnels	3		1		
RL Moderate tunnel inside surfaces worn					
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now implement <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review					
Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up					
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.					
Issue The ground levels beneath the tunnel exits (now underwater) were a contact and trip hazard with exposed landscape fabric					
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now implement <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review					
Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up					
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.					
Issue the ground was muddy gravel with little if any sand and not conducive to users exiting into what is understood to be a beach					
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now implement <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review					

Brief description of the work actioned [Click or tap here to enter text.](#)
 e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up

Work completed Name [Click or tap here to enter text.](#) Date [Click or tap to enter a date.](#)

3- Small boat	2		2	
RL Moderate	Moving item loose and opposite missing			
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement required <input type="checkbox"/> Review <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Monitor – no action is currently required Click or tap here to enter text. e.g. investigate, modify, fence off, clean, top-up Brief description of the work actioned e.g. repair, remove, replace, renovate				
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.				
RL Moderate	The inner floor of the ship contains sharp exposed stones. Re-provision of the sand is needed			
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review Click or tap here to enter text. Brief description of the work actioned e.g. repair, remove, r te, investigate, modify, fence off, clean, top-up				
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.				

4- Sand hoist 3 1
 RL Moderate Both sand tube fixings are severely corroded
 Action Analysis infill relevant box
 Action immediately - now Already actioned Plan work and implement
 Monitor – no action is currently required Review
 Brief description of the work actioned [Click or tap here to enter text.](#)
 e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up

Work completed Name [Click or tap here to enter text.](#) Date [Click or tap to enter a date.](#)

Chain creates a strangulation hazard
 Action Analysis infill relevant box
 Action immediately - now Already actioned Plan work and implement
 Monitor – no action is currently required Review
 Brief description of the work actioned [Click or tap here to enter text.](#)
 e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up

<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.						
Issue There is no sand provided for this item making it not able to be used						
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review						
Brief description of the work actioned Click or tap here to enter text. e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up						

Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.

5- Swing 1 bay 2 cradle seats	1					
Issue cracks present in load bearing beam and other timber elements - review Section 10						
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review						
Brief description of the work actioned Click or tap here to enter text. renovate, investigate, modify, fence off, clean, top-up						
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.						

6- Sound panel	0					
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7- Play hut social	0					
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8- Climbing log and net frame	3					
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Issue cracks present in load-bearing beams and other timber elements - review Section 10						
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review						
Brief description of the work actioned Click or tap here to enter text. , investigate, modify, fence off, clean, top-up						
<input type="checkbox"/> Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.						
Issue cable inner wire filament wearing and snapping to produce sharp wire ends - replace						
Action Analysis <input type="checkbox"/> infill relevant box <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Monitor – no action is currently required <input type="checkbox"/> Review						
Brief description of the work actioned Click or tap here to enter text. e, nvestigate, modify, fence off, clean, top-up						

<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.
Issue an adjacent log walling has broken from rot				
Action Analysis <input type="checkbox"/> infill relevant box				
<input type="checkbox"/> Action immediately - now	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement		
<input type="checkbox"/> Monitor – no action is currently required	<input type="checkbox"/> Review	Click or tap here to enter text.		
Brief description of the work actioned e.g. repair, remove, r top-up				
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.

9- Spinning visual wheel	1					1
RL Intolerable rotten post						
Action Analysis <input type="checkbox"/> infill relevant box						
<input type="checkbox"/> Action immediately - now	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review			
<input type="checkbox"/> Monitor – no action is currently re	<input type="checkbox"/> Review	Click or tap here to enter text.				
Brief description of the work actio e.g. repair, remove, replace, renovat						
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.		
10-Blue play panel	0					

11- Broken ship	4	1	1	2		
RL Tolerable with the mesh nets removed finger entrapments are left						
Action Analysis <input type="checkbox"/> infill relevant bo						
<input type="checkbox"/> Action immediately - now	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review			
<input type="checkbox"/> Monitor – no action is currently re	<input type="checkbox"/> Review	Click or tap here to enter text.				
Brief description of the work actio e.g. repair, remove, replace, renovat						
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.		
RL Moderate new timbers have radius edges of less than 3mm						
Action Analysis <input type="checkbox"/> infill relevant bo						
<input type="checkbox"/> Action immediately - now	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review			
<input type="checkbox"/> Monitor – no action is currently re	<input type="checkbox"/> Review	Click or tap here to enter text. e,				
Brief description of the work actio e.g. repair, remove, replace, renovat						

<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.
RL Substantial	modified upper side design with railings has head entrapments			
Action Analysis	<input type="checkbox"/> infill relevant box	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review
<input type="checkbox"/> Action immediately - now	required			
<input type="checkbox"/> Monitor – no action is currently re	Click or tap here to enter text. e, investigate, modify, fence off, clean, top-up			
Brief description of the work actioned e.g. repair, remove, replace, renovate				
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.
RL Substantial	newly provided guardrails need to be replaced by barriers.			
Action Analysis	<input type="checkbox"/> infill relevant box	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review
<input type="checkbox"/> Action immediately - now	required			
<input type="checkbox"/> Monitor – no action is currently required	Click or tap here to enter text. e, investigate, modify, fence off, clean, top-up			
Brief description of the work actioned e.g. repair, remove, r				
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.

12-Central bridge structure 3 1
 Central bridge structure - Timber elements are starting to rot and fixings have corroded

Action Analysis	<input type="checkbox"/> infill relevant box	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review
<input type="checkbox"/> Action immediately - now	required			
<input type="checkbox"/> Monitor – no action is currently required	Click or tap here to enter text. e, investigate, modify, fence off, clean, top-up			
Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up				
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.
RL Moderate	Rope fixing loose			
Action Analysis	<input type="checkbox"/> infill relevant box	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review
<input type="checkbox"/> Action immediately - now	required			
<input type="checkbox"/> Monitor – no action is currently required	Click or tap here to enter text. e, investigate, modify, fence off, clean, top-up			
Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up				
<input type="checkbox"/> Work completed	Name	Click or tap here to enter text.	Date	Click or tap to enter a date.
Issue	broken edging - repair			
Action Analysis	<input type="checkbox"/> infill relevant box	<input type="checkbox"/> Already actioned	<input type="checkbox"/> Plan work and implement	<input type="checkbox"/> Review
<input type="checkbox"/> Action immediately - now	required			
<input type="checkbox"/> Monitor – no action is currently required	Click or tap here to enter text. e, investigate, modify, fence off, clean, top-up			
Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up				

Brief description of the work actioned [Click or tap here to enter text.](#)
 e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up

Work completed Name [Click or tap here to enter text.](#) Date [Click or tap to enter a date.](#)

13- Play panel - height	0					
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14- Carousel	3			2	1	
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RL Substantial Significant areas of the IAS are damaged

Action Analysis infill relevant
 bo Already actioned Plan work and
 Action immediately - now implement quired Review
 Monitor – no action is currently required [Click or tap here to enter text.](#)
 Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up

Work completed Name [Click or tap here to enter text.](#) Date [Click or tap to enter a date.](#)

RL Intolerable Severe corrosion with indications of perforation to the underside of the carousel st and central po

Action Analysis infill relevant
 bo Already actioned Plan work and
 Action immediately - now implement quired Review
 Monitor – no action is currently required [Click or tap here to enter text.](#)
 Brief description of the work actioned e.g. repair, remove, replace, renovate, investigate, modify, fence off, clean, top-up

Work completed Name [Click or tap here to enter text.](#) Date [Click or tap to enter a date.](#)

RL Substantial trip points developing on top of a moving carousel

Action Analysis infill relevant
 bo Already actioned Plan work and
 Action immediately - now implement
 Monitor – no action is currently required Review
[Click or tap here to enter text.](#)
 Brief description of the work actioned e.g. repair, remove, r te, investigate, modify, fence off, clean, top-up

Work completed Name [Click or tap here to enter text.](#) Date [Click or tap to enter a date.](#)

15- Rocker large standing seesaw moving element removed	2			1		
---	---	--	--	---	--	--

RL Moderate Protective panel is not secure

Action Analysis infill relevant

<input type="checkbox"/> bo <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Monitor – no action is currently required Brief description of the work action e.g. repair, remove, replace, renovat	<input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement required <input type="checkbox"/> Review Click or tap here to enter text. , investigate, modify, fence off, clean, top-up
<input type="checkbox"/> Work completed Name Date	Click or tap here to enter text. Date Click or tap to enter a date.
Issue removal of remaining framework and embedded tyres advised – issues of use for intended play activities leading to injury	
Action Analysis <input type="checkbox"/> infill relevant <input type="checkbox"/> bo <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Monitor – no action is currently required Brief description of the work actioned e.g. repair, remove, r	<input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Review Click or tap here to enter text. te, investigate, modify, fence off, clean, top-up
<input type="checkbox"/> Work completed Name Date	Click or tap here to enter text. Date Click or tap to enter a date.

16- Timber sound pillar	0					
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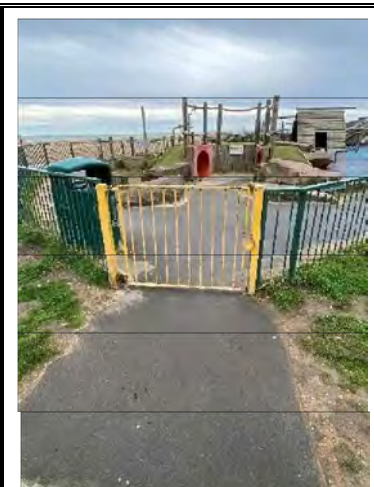
17- Swing 1 bay 1 group seat	2			1		
RL Substantial 2 holes in IAS						
Action Analysis <input type="checkbox"/> infill relevant <input type="checkbox"/> bo <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Monitor – no action is currently required Brief description of the work action e.g. repair, remove, replace, renovat	<input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement required <input type="checkbox"/> Review Click or tap here to enter text. , investigate, modify, fence off, clean, top-up					
<input type="checkbox"/> Work completed Name Date	Click or tap here to enter text. Date Click or tap to enter a date.					
Issue Investigate and review the strength and suitability of the main top (is it new, or reclaimed).						
Action Analysis <input type="checkbox"/> infill relevant <input type="checkbox"/> box <input type="checkbox"/> Action immediately - now <input type="checkbox"/> Monitor – no action is currently required Brief description of the work actioned e.g. repair, remove, r	<input type="checkbox"/> Already actioned <input type="checkbox"/> Plan work and implement <input type="checkbox"/> Review Click or tap here to enter text. te, investigate, modify, fence off, clean, top-up					
<input type="checkbox"/> Work completed Name Date	Click or tap here to enter text. Date Click or tap to enter a date.					

18- Gate - west end	1			1		
RL Moderate Buffer pad is timber and not deformable						

Action Analysis infill relevant
 bo Already actioned Plan work and
 Action immediately - now implement
 Monitor – no action is currently required Review
 Click or tap here to enter text.
 Brief description of the work Investigate, modify, fence off,
 actioned in, top-up

Work completed Name Click or tap here to enter text. Date Click or tap to enter a date.

Totals	31		1	10	7	2
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TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found					
	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate
a. East gate	1		1		
RL Moderate	Protruding fixing to buffer				

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Identified issue



RL Moderate Protruding fixing to buffer

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Protruding fixing	Contact injury	Refit or renew

Assessing the level of risk

Trivial	Tolerable	Moderate	Substantial	Intolerable

Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm	→	



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

1- U tunnel	2		1		
-------------	---	--	---	--	--

RL Moderate tunnel exit edges worn

Issue An adjacent log walling has broken from rot

A highlight is given when no hazards have been found, issues found should still be **Blue** Hazardous issues are given a risk level and a coloured highlight inside

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
-		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	

RL Moderate tunnel exit edges worn

Identified issue



The edges of the tunnel are worn and the protective gel coat is damaged enabling the construction fibre beneath to become exposed with further wear/usage. Replacement or repair needed
BS EN 1176-1

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact with sharp fibres	Contact injury	Monitor regularly and remove from use if any fibres become exposed

Assessing the level of risk



	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
↑ Likely 3			
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm	→	

Identified issue



Issue An adjacent log walling has broken from rot



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

2- Side tunnels	3		1		
------------------------	---	--	---	--	--

RL Moderate tunnel inside surfaces worn

Issue The ground levels beneath the tunnel exits (now underwater) were a contact and trip hazard with exposed landscape fabric

Issue the ground was muddy gravel with little if any sand and not conducive to users exiting into what is understood to be a beach

The side area containing 2 tunnel exits and a row boat was flooded and not fully accessible. Issues from 2022 on the tunnels were visually considered to remain

A Blue highlight is given when no hazards have been found, issues found should still be considered Hazardous issues are given a risk level and a coloured highlight







Manufacturer's name - = not identified or not applicable	Surface or when identified the Impact Attenuating Surface (IAS)
-	Sand + wetpour

Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	

Identified issue



RL Moderate tunnel inside surfaces worn

BS EN 1176-1			
HSE considerations where the identified issue is advised to be a hazard			
Hazard	How harm could occur	Actions to control the risk	
Contact with sharp fibres	Contact injury	Monitor regularly and remove from use if any fibres become exposed	
Assessing the level of risk		 Trivial	 Tolerable
		 Moderate	 Substantial
		 Intolerable	
<i>Likely</i> 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
<i>Unlikely</i> 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
<i>Highly Unlikely</i> 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm		

The base of the tunnels are worn and the protective gel coat is damaged enabling the construction fibre beneath to become exposed with further wear/usage. Replacement or repair needed

Identified issue

Issue The ground levels beneath the tunnel exits (now underwater) were a contact and hazard with exposed landscape fabric

Identified issue

Issue the ground was muddy gravel with little if any sand and not conducive to users going into what is understood to be a beach



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

3- Small boat	2		2		
----------------------	---	--	---	--	--

RL Moderate Moving item loose and opposite missing
RL Moderate The inner floor of the ship contains sharp exposed stones. Re-provision of the sand is needed

The side area containing a row boat was flooded and not fully accessible. Issues from 2022 on were visually considered to remain

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
eibe		sand
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. P resent, N ot Found, N ot Complete, I llegible
P	2012	

Identified issue



RL Moderate Moving item loose and opposite missing

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact or crush	Contact or crush injury	Refix and replace

Assessing the level of risk	Trivial	Tolerable	Moderate	Substantial	Intolerable
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↑ LIKELIHOOD of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
	Potential SEVERITY of harm	1 Slightly Harmful	2 Harmful	3 Extremely Harmful

RL Moderate The inner floor of the ship contained sharp exposed stones

Identified issue



RL Moderate The inner floor of the ship contains sharp exposed stones. Re-provision of the sand is needed

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact	Contact injury	Provide new sand surface
Assessing the level of risk		
	<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">■ Trivial</div> <div style="text-align: center;">■ Tolerable</div> <div style="text-align: center;">■ Moderate</div> <div style="text-align: center;">■ Substantial</div> <div style="text-align: center;">■ Intolerable</div> </div>	

	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring		Slightly Harmful 1	Harmful 2	Extremely Harmful 3
		Potential SEVERITY of harm		



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable low	Moderate medium	Substantial high	Intolerable immediate
4- Sand hoist	3		1	1	

RL Moderate Both sand tube fixings are severely corroded
RL Substantial Chain creates a strangulation hazard
Issue There is no sand provided for this item making it not able to be used

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
eibe		Sand
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. P resent, N ot Found, N ot Complete, I llegible
P	2012	

Identified issue



RL Moderate Both sand tube fixings are severely corroded
HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact or if it breaks a crush or impact	Contact or if it breaks a crush or impact injury	Replace fixings
Assessing the level of risk		
	Trivial	Tolerable Moderate Substantial Intolerable

↑ LIKELIHOOD of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
	Potential SEVERITY of harm	1 Slightly Harmful	2 Harmful	3 Extremely Harmful

Identified issue



RL Substantial Chain creates a strangulation hazard
BS EN 1176-1

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Strangulation	Strangulation	Consider an alternative element

Assessing the level of risk	Trivial	Tolerable	Moderate	Substantial	Intolerable
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Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
Potential SEVERITY of harm	→		



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

5- Swing 1 bay 2 cradle seats 1

Issue - cracks present in load bearing beam and other timber elements - review Section 10

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable	Surface or when identified the Impact Attenuating Surface (IAS)
-	Rubber mulch + grass

Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?-	






Identified issue



Issue - cracks present in load bearing beam and other timber elements - review Section 10



6- Sound panel	0					
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TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	 Trivial	 Tolerable low	 Moderate medium	 Substantial high	 Intolerable immediate

A highlight is given when no hazards have been found, issues found should still be Hazardous issues are given a risk level and a coloured highlight inside

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
eibe		Macadam/IAS
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate
7- Play hut social	0				

<p>A highlight is given when no hazards have been found, issues found should still be Hazardous issues are given a risk level and a coloured highlight inside</p>		
<p>Manufacturer's name - = not identified or not applicable</p>		<p>Surface or when identified the Impact Attenuating Surface (IAS)</p>
<p>eibe</p>		<p>Wetpour</p>
<p>Label?</p> <p>P</p>	<p>Date?</p> <p>2012</p>	<p>Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible</p>





TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

8- Climbing log and net frame 3



- Issue - cracks present in load-bearing beams and other timber elements - review Section 10
- Issue cable inner wire filament wearing and snapping to produce sharp wire ends - replace
- Issue An adjacent log walling has broken from rot

A Blue highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
eibe		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. P resent, N ot Found, N ot Complete, I llegible
P	2016	

Identified issue	
	


Issue - cracks present in load-bearing beams and other timber elements - review Section 10

Identified issue	
	

Issue cable inner wire filament wearing and snapping to produce sharp wire ends -

replace

Identified issue

			
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Issue An adjacent log walling has broken from rot



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found					
	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate
9- Spinning visual wheel	1				1

RL Intolerable rotten post

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
Eibe		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. P resent, N ot Found, N ot Complete, I llegible
P	2012	

Identified issue



RL Intolerable rotten post reported from site

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Rotten post	Collapse with impact injury	Remove

Assessing the level of risk

	Trivial	Tolerable	Moderate	Substantial	Intolerable
LIKELIHOOD of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE	
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)	
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)	
		Slightly Harmful 1	Harmful 2	Extremely Harmful 3	
Potential SEVERITY of harm					

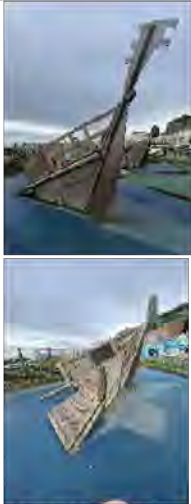







10-Blue play panel	0					
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TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable low	Moderate medium	Substantial high	Intolerable immediate










A highlight is given when no hazards have been found, issues found should still be Hazardous issues are given a risk level and a coloured highlight inside

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
-		Wetpour + macadam
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	

	TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
	Issues or hazards found	 Trivial low	 Tolerable medium	 Moderate high	 Substantial immediate	 Intolerable
11- Broken ship	4		1	1	2	
RL Tolerable With the mesh nets removed finger entrapments are left						
RL Moderate New timbers have radius edges of less than 3mm						
RL Substantial modified upper side design with railings has head entrapments						
RL Substantial Newly provided guardrails need to be replaced by barriers.						

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
eibe		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
P	2012	

Identified issue				
				
RL Tolerable with the mesh nets removed finger entrapments are left				
HSE considerations where the identified issue is advised to be a hazard				
Hazard	How harm could occur	Actions to control the risk		
Finger entrapments	Finger entrapment injury	Remove fixings		
Assessing the level of risk		 Trivial	 Tolerable	
		 Moderate	 Substantial	
		 Intolerable		
	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
	LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm			

Identified issue



RL Moderate new timbers have radius edges of less than 3mm

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact	Contact or splintering injury	Radius edges of all accessible timber to at least 3mm

Assessing the level of risk		Trivial	Tolerable	Moderate	Substantial	Intolerable
↑ LIKELIHOOD of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE		
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)		
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)		
	LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3		
Potential SEVERITY of harm		→				

Identified issue



RL Substantial modified upper side design with railings has head entrapments

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Head entrapment	Entrapment injury	Replace guardrails with barriers

Assessing the level of risk		Trivial	Tolerable	Moderate	Substantial	Intolerable
↑ LIKELIHOOD of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE		
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)		
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)		
	LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3		
Potential SEVERITY of harm		→				

Identified issue



RL Substantial newly provided guardrails need to be replaced by barriers.

Following the removal of the side netting the amended provision does not meet the safety requirements of the Standard's 'Protection against falling'. Barriers, as already installed elsewhere on the ship, need to be provided without any intermediate rails or elements for climbing.

BS EN 1176-1

The barriers need to be constructed to not permit user access to the outside edge of the barrier side.

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Fall	Fall under, through or over guardrails	Provide barriers to BS EN 1176-1 to match the height of the existing ship's barriers and to a minimum height of 700mm. To have no infill that would assist in climbing up the barriers.

Assessing the level of risk



		3	6	9
		Moderate (M)	Substantial (H)	INTOLERABLE
↑ LIKELIHOOD of harm occurring	Likely 3	3	6	9
	Unlikely 2	2	4	6
	Highly Unlikely 1	1	2	3
		Slightly Harmful	Harmful	Extremely Harmful
		1	2	3
	Potential SEVERITY of harm	→		



TOTAL Issues or hazards found	Risk level Trivial	Risk level Tolerable low	Risk level Moderate medium	Risk level Substantial high	Risk level Intolerable immediate
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12-Central bridge structure	3			1	1
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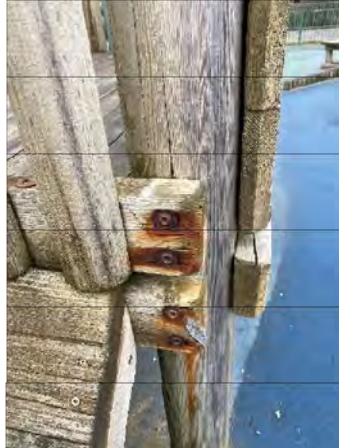
RL Substantial Central bridge structure - Timber elements are starting to rot and fixings have corroded

RL Moderate Rope fixing loose










Issue broken edging - repair









A Blue highlight is given when no hazards have been found, issues found should still consider be Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
-		Wetpour
Label?	Date?	Label present including manufacturer's name, address, equipment reference, year of manufacture, type, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also allows the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	




RL Substantial Central bridge structure - Timber elements are starting to rot and fixings have corroded

						
HSE considerations where the identified issue is advised to be a hazard						
Hazard	How harm could occur	Actions to control the risk				
Collapse with falls or crush	Impact fall or crush injury	Replace rotten timber and carry out regular inspections. Plan for structure removal or replacement. Review sections 10 & 13				
Assessing the level of risk		 Trivial	 Tolerable	 Moderate	 Substantial	 Intolerable
Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE			
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)			
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)			
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3			
	Potential SEVERITY of harm	➔				






Identified issue						
						
<i>RL Moderate</i> Rope fixing loose						
HSE considerations where the identified issue is advised to be a hazard						
Hazard	How harm could occur	Actions to control the risk				
Crush or fall	Crush or impact injury	Repair loose element				
Assessing the level of risk		 Trivial	 Tolerable	 Moderate	 Substantial	 Intolerable
Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE			
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)			
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)			
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3			
	Potential SEVERITY of harm	➔				

Identified issue

			
Issue broken edging - repair			



13- Play panel - height	0					
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<u>TOTAL</u>	<u>Risk level</u>	<u>Risk level</u>	<u>Risk level</u>	<u>Risk level</u>	<u>Risk level</u>
Issues or hazards found					
	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

A Blue highlight is given when no hazards have been found, issues found should still be considered Hazardous issues are given a risk level and a coloured highlight		
Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
-		Wetpour
<u>Label?</u>	<u>Date?</u>	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

14- Carousel	3			2	1
RL Substantial Significant areas of the IAS are damaged					
RL Intolerable Severe corrosion with indications of perforation to the underside of the carousel and central post					
RL Substantial trip points developing on top of a moving carousel					

A	highlight is given when no hazards have been found, issues found should still	
c	Blue	be Hazardous issues are given a risk level and a coloured highlight
	inside	
Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
-		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible
NF	?	



RL Substantial Significant areas of the IAS are damaged

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Trip and fall beside a moving item with many users,	Impact with carousel or users or surface with insufficient impact absorbancy	Repair

Assessing the level of risk

■ Trivial
 ■ Tolerable
 ■ Moderate
 ■ Substantial
 ■ Intolerable

Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm		

Identified issue



RL Intolerable Severe corrosion with indications of perforation to the underside of the carousel and central post

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact or collapse of the unit, crush or impact	Contact or crush injury	Dismantling inspection needs to be undertaken with the item secured from use until the inspection is completed.

Assessing the level of risk

■ Trivial
 ■ Tolerable
 ■ Moderate
 ■ Substantial
 ■ Intolerable

Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm		



RL Substantial trip points developing on top of a moving carousel

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Trip and impact fall with possible impact on other users	Impact or collision injury	Repair

Assessing the level of risk



	3	6	9
Likely 3	Moderate (M)	Substantial (H)	INTOLERABLE
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm		



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate

15- Rocker large standing seesaw moving element removed	2		1		
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RL Moderate Protective panel is not secure
Issue removal of remaining framework and embedded tyres advised – issues of use for non-intended play activities leading to injury

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
eibe		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. P resent, N ot F ound, N ot C omplete, I llegible
P	2012	

Identified issue



RL Moderate Protective panel is not secure

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Contact	Contact injury	Repair

Assessing the level of risk

Trivial	Tolerable	Moderate	Substantial	Intolerable

↑ Likelihood of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
	LIKELIHOOD of harm occurring	Slightly Harmful 1	Harmful 2	Extremely Harmful 3
	Potential SEVERITY of harm	→		

Identified issue

Issue removal of remaining framework and embedded tyres advised – issues of use for intended play activities leading to injury



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate
16- Timber sound pillar	0				

<p>A highlight is given when no hazards have been found, issues found should still be Hazardous issues are given a risk level and a coloured highlight inside</p>		
<p>Manufacturer's name - = not identified or not applicable</p>		<p>Surface or when identified the Impact Attenuating Surface (IAS)</p>
-		-
<p>Label? NF</p>	<p>Date? ?</p>	<p>Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. Present, Not Found, Not Complete, Illegible</p>



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable low	Moderate medium	Substantial high	Intolerable immediate
17- Swing 1 bay 1 group seat	2			1	

RL Substantial 2 holes in IAS

Issue Investigate and review the strength and suitability of the main top beam (is it new, or reclaimed).

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Manufacturer's name - = not identified or not applicable		Surface or when identified the Impact Attenuating Surface (IAS)
-		Wetpour
Label?	Date?	Label present stating manufacturer's name, address, equipment reference, year of manufacture, number, and date of standard e.g. EN 1176-1:2017 confirming that the equipment (not the IAS) meets the relevant standard. This also improves the operator's ability to identify the equipment for repairs or modification. P resent, N ot Found, N ot Complete, I llegible
NF	?	

Identified issue



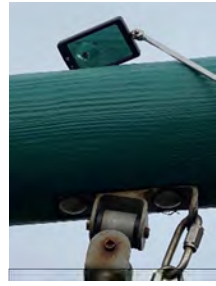
RL Substantial 2 holes in IAS

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk			
Trip or impact in the swinging zone	Trip or impact injury	Repair			
Assessing the level of risk	Trivial	Tolerable	Moderate	Substantial	Intolerable

↑ LIKELIHOOD of harm occurring	Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE
	Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)
	Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)
	Potential SEVERITY of harm	1 Slightly Harmful	2 Harmful	3 Extremely Harmful

Identified issue



Issue Investigate and review the strength and suitability of the main top beam (is it new, or reclaimed).



TOTAL	Risk level	Risk level	Risk level	Risk level	Risk level
Issues or hazards found	Trivial	Tolerable	Moderate	Substantial	Intolerable
		low	medium	high	immediate
18- Gate - west end	1		1		

RL Moderate Buffer pad is timber and not deformable

A **Blue** highlight is given when no hazards have been found, issues found should still be considered. Hazardous issues are given a risk level and a coloured highlight

Identified issue

--	--	--	--

RL Moderate Buffer pad is timber and not deformable

HSE considerations where the identified issue is advised to be a hazard

Hazard	How harm could occur	Actions to control the risk
Impact or crush	Impact or crush injury	Replace buffer

Assessing the level of risk

	Trivial	Tolerable	Moderate	Substantial	Intolerable
Likelihood of harm occurring					
Likely 3	3 Moderate (M)	6 Substantial (H)	9 INTOLERABLE		
Unlikely 2	2 Tolerable (L)	4 Moderate (M)	6 Substantial (H)		
Highly Unlikely 1	1 Trivial	2 Tolerable (L)	3 Moderate (M)		
	Slightly Harmful 1	Harmful 2	Extremely Harmful 3		
	Potential SEVERITY of harm				

Agenda Item 9

Report to: Charity Committee

Date of Meeting: 18th September 2023

Report Title: Evaluation of Foreshore Trust Large Grant programme

Report By: Victoria Conheady
Director of Place
Deputy Chief executive

Purpose of Report

1. The primary aim of this work is to provide an independent review and to summarise the achievements of, and learning from, the Foreshore Trust Large grant programme which is currently in the final year of the three year programme.

Recommendation(s)

Charity committee to note the evaluation (appendix A) and discuss any implications for any future Large Grant programme.

That officers bring back a further report in December outlining any changes to the programme.

Reason(s) for Recommendations

1. The current Large Grant programme is coming to a close at the end of this financial year.
2. The intention of the evaluation is to help inform the future plans for this programme.

Background

This work was commissioned by HBC to provide an independent review of the Foreshore Trust Large Grant programme to help inform any grants/commissioning in the future.

Policy Implications

1. The Trust's Grant Programme is a funding regime that impacts positively on the economic and financial environment in the Borough and assists organisations in delivering a range of activities for local people. Ceasing or reducing the programme for 24/25 may impact on external organisations abilities to deliver their aims.

Wards Affected

Ashdown, Baird, Braybrooke, Castle, Central St. Leonards, Conquest, Gensing, Hollington, Maze Hill, Old Hastings, Ore, Silverhill, St. Helens, Tressell, West St. Leonards, Wishing Tree

Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	Yes
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	Yes
Local People's Views	Yes
Anti-Poverty	Yes

Additional Information

Appendix A - Report by Dr Anne Rathbone

Officer to Contact

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Review of lessons learned from Foreshore Trust Charity Large Grant programme 2021-2024

Summary of the Final Report



29th August 2023

Dr Anne Rathbone

annerathbone@outlook.com

Contents

Executive Summary	3
1. Introduction.....	5
2. Summary of Review Findings.....	6
2.1 The current social and financial challenges for Hastings and St Leonards residents.....	6
2.2 The priorities the large grant programme has aimed to address	6
2.3 Overview of the funded projects and their key achievements.....	6
Change Grow Live	7
Citizens Advice 1066	8
Funding Advice and Support Service	9
Hastings Advice Services Partnership	10
Links project	11
Seaview Rough Sleepers Outreach Team	12
The Golden Thread.....	13
2.4 What has gone well across the whole Large Grants Programme	14
2.5 Key issues to be considered for any future programme.....	15
The priority themes	15
The administration of the large grants programme	16
3. Conclusions.....	17
4. Recommendations.....	18
Appendix A: Method	19
Appendix B: The current situation for residents of Hastings and St Leonards	21

Executive Summary

This review was completed for Hastings Borough Council (HBC), who administer grants on behalf of the Foreshore Trust (FT). The purpose of the review is to capture benefits and learning so far from the FT large grants programme.

This programme has funded 7 projects against 6 priorities:

- Change Grow Live to address the priority of Domestic Violence and Abuse.
- Citizens Advice 1066 to address the priority of Housing, Debt and Benefit Advice.
- Funding Advice and Support Service (Hastings Voluntary Action) to address the priority of Funding Advice and Support to Voluntary and Community organisations.
- Hastings Advice Services Partnership (delivered by Hastings Advice and Representation Centre (HARC), Brighton Housing Trust (BHT) and Age UK East Sussex) to address the priority of Housing, Debt and Benefit Advice.
- The Links Project (hosted and managed by HVA) to address the priority of Migrant Interventions.
- Seaview Rough Sleepers Outreach Team to address the priority of homelessness.
- The Golden Thread (co-ordinated and managed by HVA on behalf of all the funded organisations) to address the priority of improving responses to mental health.

Overviews of all these projects and their individual achievements are outlined in the main summary report.

All the direct service delivery projects address the most basic needs of survival and access to safety, food, accommodation and warmth. The Funding Advice and Support project supports other Voluntary and Community organisations to bring in funding and keep their organisations sustainable. The Golden Thread facilitates joint working across the large grant funded projects to improve how they identify and respond to mental health needs.

The review found that all the projects have delivered well, meeting and often exceeding targets up until end March 2023. There are clear examples across all the projects of how their work has helped to make real changes for individuals.

The review highlights the value of organisations working together to make sure that individuals get high quality referrals into other services they might need, and to improve the awareness of staff in partner organisations about working with people from different groups and with a range of needs.

It also highlights the importance of the FT being aware of where there are key funding gaps that are not being met by other resources in the town. Funding should make sure that the most deprived and socially challenged areas are focused on as this is where many of the people with the highest and most complex needs live.

From feedback, the grants programme overall appears to have been well administered and managed. The application form and monitoring forms would benefit from review and updating. Clearer and more specific focus on outcomes (changes for the better) would improve knowledge about how the funding is benefiting individuals and communities.

The review therefore recommends that:

- Any future funding priorities explicitly focus on: i) importance of collaborative working and mutual capacity building, where there is a particular evidenced need for development; ii) importance of projects understanding and using strengths-based approaches to promote long term growth and change for individuals and organisations; iii) need to make sure that the needs of individuals in the most socially and economically challenged areas of the town are met.
- Any future priorities take into consideration other funding brought into Hastings through other sources, to identify gaps in the current 'funding landscape'.
- The application form and monitoring are reviewed and updated prior to any further funding programme. These should have a clear focus on outcomes to improve understanding of benefits of funding to individuals and communities.

Review of lessons learned from Foreshore Trust Charity Large Grant programme 2021-2024: Summary Final Report

29th August 2023

Author: Dr Anne Rathbone (annerathbone@outlook.com)

1. Introduction

This section outlines the background to the review and the scope of the work and report.

Foreshore Trust has funded 5 organisations with large grants for a 3-year period. The programme is administered by Hastings Borough Council (HBC) on behalf of the Foreshore Trust. The programme was always due to end in March 2024 and this remains the current plan.

This review was completed for Hastings Borough Council (HBC) who administer the programme on behalf of the Foreshore Trust. The purpose of the review was to capture what has worked well, any areas where things could have been improved and learning that could inform any grants/commissioning in the future.

This report is a summary of the key issues raised in the full report to HBC.

The review was undertaken through desk work and consultation meetings with the project leads. The Chair of the Grant Advisory Panel was also contacted. Appendix A attached describes the method for the review in more detail.

2. Summary of Review Findings

2.1 The current social and financial challenges for Hastings and St Leonards residents.
An overview of key statistics is attached as Appendix B. This overview highlights the current financial and social challenges for residents of Hastings and St Leonards. The overall picture is one of worsening poverty and life chances. This provides the context for any decisions made by the Foreshore Trust in relation to priorities going forward.

2.2 The priorities the large grant programme has aimed to address

The Foreshore Trust has aimed to address five priority themes through the large grants programme. These are:

- Domestic Violence
- Housing, debt and benefit advice (including Fuel Poverty)
- Migration intervention
- Homelessness
- Support infrastructure to voluntary organisations
- Addressing mental health needs through 'The Golden Thread'

2.3 Overview of the funded projects and their key achievements

The Foreshore Trust has aimed to address these priorities by providing larger grants to 7 projects in total.

These are summarised below, alongside the key relevant points identified by the review. For each project there is a summary of amount funded, purpose, the positive changes expected from the project, and an overview including any key achievements.

The funded projects are all in their third year of implementation, with the exception of the Golden Thread project which is in its second year of implementation (this project is only 2 years duration). The Golden Thread was designed by all the funded projects, working together and led by Hastings Voluntary Action (by mutual agreement).

The summaries below outline the overall performance and impact of the projects, based on their monitoring returns up until end March 2024 and examples and feedback shared in the consultation meetings.

Priority theme: Domestic Violence	
Organisation: Change Grow Live	Funding: £22,299 per year x 3 years
<p>Purpose: to employ a Hastings Domestic Violence and Abuse Worker, providing dedicated support to low and medium risk victims of domestic violence and abuse in Hastings and St Leonards.</p>	
<p>What the project expected to achieve in terms of change:</p> <ul style="list-style-type: none"> • Reduced risk of repeat or worsening domestic violence and abuse • Prevention of homelessness due to domestic violence and abuse • Improvement of mental health and wellbeing of victims/survivors of domestic violence and abuse 	
<p>Overview</p> <p>Already a major social problem, risks from Domestic Violence and Abuse worsened during Covid 19 lockdowns and restrictions. It also posed challenges in how to make sure that individuals experiencing Domestic Violence and Abuse were able to get help and support. Change Grow Live set up systems to contact people through online meetings, messaging and telephone during the strictest Covid restrictions and they recruited and trained their staff member the same way until restrictions were ended.</p> <p>The organisation has performed well so far against the agreed targets in their contract and the staff member has received advanced training. The organisation appears to have a clear focus on Equality Diversity and Inclusion as part of its Foreshore Trust funded delivery and wider services.</p>	<p>Key achievements</p> <p>Some anecdotal evidence from the project that the work has contributed to fewer ‘high risk’ cases of Domestic Violence and Abuse.</p> <p>Improved links with other services such as Housing, through training and development work with those services, which makes getting the right service for the individual experiencing Domestic Abuse and Violence easier and quicker.</p> <p>Helping individuals who have experienced Domestic Violence and Abuse to move forward in their lives by getting involved with other groups and community social networks and support.</p> <p>Close links between the worker funded by the Foreshore Trust and the worker for Complex Needs has helped learning and improved the service that can be offered to individuals who are medium risk but with complex needs.</p>

Priority theme: Housing, debt and benefit advice (including Fuel Poverty)	
Organisation: CA1066	Funding: £42,108 per year x 3 years
Purpose: to deliver ‘first tier’ advice to residents with the highest needs, to help them access their rights, help them to deal with debt and housing problems and to get the benefits they are entitled to.	
<p>What the project expected to achieve in terms of change:</p> <ul style="list-style-type: none"> • The highest-need residents have information, advice and guidance to move forward with their presenting issues including employment, benefits, debt. • The highest-need residents improve their digital skills and financial capability from use of PCs. • Risk of homelessness is reduced through relevant advice (measured through number of people supported). • Local residents are supported to access fuel and food vouchers and small grants throughout the pandemic response. • Increased understanding of local needs to help with future service design and planning. 	
<p>Overview</p> <p>Households are under worsening financial, budgeting and housing pressures. This makes the claiming of full benefits entitlements for those struggling essential for people to meet their own and their families basic needs.</p> <p>The project has trained volunteers to provide local people with ‘first-tier’ advice across a range of issues including debt, income maximisation, employment, housing, consumer rights, immigration and asylum. The project has met or exceeded its contract targets so far and appears to have a clear focus on Equality Diversity and Inclusion as part of its Foreshore Trust funded delivery and wider services.</p>	<p>Key achievements</p> <p>A service that stands out as being particularly tailored to individuals’ needs and refers to other services and advice systematically to make sure that the needs that might be underlying the person’s immediate problems are also addressed.</p> <p>Many examples of positive change for individuals including immediate debt relief and access to entitlements and showing potential for positive longer-term changes.</p> <p>Real changes for people most in need or at risk, in helping them to use digital methods of getting appointments with key services and using digital methods effectively to help them get the best from services.</p>

Priority theme: Support infrastructure to voluntary organisations	
Organisation: Hastings Voluntary Action	Funding: £15,755 per year x 3 years
Purpose: to maximise levels of inward investment levered into Hastings through the voluntary sector by supporting local organisations in their eligibility and quality of applications to external funding sources.	
<p>What the project expected to achieve in terms of change:</p> <ul style="list-style-type: none"> • Increase levels of funding for the voluntary and community sector brought into Hastings and St Leonards through external funding sources. • New groups are supported to meet emerging/changing needs. • Increased sustainability of voluntary and community sector organisations. • Contribution to wider social/economic regeneration. 	
<p>Overview</p> <p>With cost-of-living pressures affecting voluntary and community sector organisations as well as individual households, it is important to make sure that these organisations and groups are able to write good quality funding applications for their work.</p> <p>This project provides funding and capacity building support, helping small or new groups to meet the criteria for applying for funding, supporting medium sized organisations to be sustainable and bringing organisations together to work on joint funding applications.</p> <p>The project aims to achieve greater independence among voluntary and community organisations and groups through direct support and by encouraging joint working. The project has met or exceeded targets up until end of Year 2 with clear outcomes. The project appears to have a clear focus on Equality Diversity and Inclusion as part of its Foreshore Trust funded delivery and wider services.</p>	<p>Key achievements</p> <p>Supporting local voluntary and community organisations to bring in new funding into Hastings or sustain existing funding. This has also led to job creation or sustaining jobs in the Voluntary and Community Sector.</p> <p>Producing a small grants guide available on the Hastings Voluntary Action website.</p> <p>Bringing groups and organisations together to work on specific problems or issues such as keeping their premises going during the recent challenges.</p>

Priority theme: Housing, debt and benefit advice (including fuel poverty)	
Organisations: Hastings Advice and Representation Centre (HARC), with Brighton Housing Trust (Hastings Advice) and Age UK East Sussex (Information and Advice Service)	Funding: £42,108 per year x 3 years
Purpose: to provide a joined up comprehensive and holistic information, legal advice and information/advice focusing on older people.	
What the project expected to achieve in terms of change: <ul style="list-style-type: none"> • Increased income. • Prevention of homelessness. • Improved health and wellbeing, care and support. • Reduced social isolation. • Promotion of understanding and capacity to manage issues more effectively in the future. 	
Overview <p>This project addresses housing insecurity, benefits issues and debt poverty which are urgent and increasing and looks set to continue for the foreseeable future. Increasing inequalities in terms of digital skills and access is affecting older people more than most. They are also facing increasing housing pressures as more private landlords sell properties and raise rents.</p> <p>This project has a specific focus on helping older people who often do not realise their full rights.</p> <p>Across the reporting so far, all three partners organisations have met or exceeded their contract targets. The organisation appears to have a clear focus on Equality Diversity and Inclusion as part of its Foreshore Trust funded delivery and wider services.</p>	Key achievements <p>Each partner organisation improving their own working practice through their joint working, building on the experience and expertise they have shared with each other.</p> <p>Doing more telephone advice (for HARC in particular) has increased the number of individuals that the service is able to help. Also, improving outreach to reach individuals who are most in need.</p> <p>Increasing income for individuals through access to their proper benefits entitlement.</p> <p>Preventing homelessness for Hastings and St Leonards residents.</p>

Priority theme: Migration intervention	
Organisation: The Links Partnership hosted and managed by Hastings Voluntary Action	Funding: £11,140 per year x 3 years
Purpose: to improve quality of life and life chances for asylum seekers, refugees, migrants and wider BME communities.	
What the project expected to achieve in terms of change: <ul style="list-style-type: none"> • Improve access to, and knowledge of, local advice and support services • Identify and help to remove barriers to positive integration • Reduce risks faced by developing communities to feel part of Hastings and St Leonards • Enable social and community engagement • Create opportunities for people to make a contribution 	
Overview <p>The Links project is a partnership across many organisations and groups that aims to improve quality of life and life chances for local asylum seekers, refugees, migrants and wider BME communities. It is facilitated by a Co-ordinator funded through Foreshore Trust. There is a focus on supporting individuals to feel a sense of belonging and to be involved in the community as well as providing information and support.</p> <p>Support is provided through a weekly session for staff and service users to seek information, advice, support and access to health, housing and benefits related services. Development activities include play sessions, English language classes and support for individuals to take British Citizenship language tests. Support is tailored the different needs of individuals.</p> <p>The project has met or exceeded all its contract targets up until end of Year 2. It appears to have a clear focus on Equality Diversity and Inclusion as part of its Foreshore Trust funded delivery.</p>	Key achievements <p>A quick and effective response to the arrival of Ukrainian people seeking refuge from February 2022.</p> <p>Good links with many other organisations and services that helps the project get good outcomes for the individuals they support.</p> <p>Many stories of positive changes for individuals supported (for example, to apply for Settled Status and to deal with mental health issues that have stemmed from trauma).</p> <p>Following positive evaluation, the value of the project has been recognised by being replicated in Eastbourne following a quick rise in asylum seekers in hotel accommodation there.</p>

Priority theme: Homelessness	
Organisation: Seaview Project	Funding: £28,000 per year x 3 years
Purpose: to find and connect with rough sleepers, building trust and gradually engaging to encourage people onto a pathway of support and accommodation away from the street.	
What the project expected to achieve in terms of change: <ul style="list-style-type: none"> • Engagement/re-engagement with support and services. • Improved health and wellbeing (physical and mental health). • Out of area rough sleepers reconnected to their area of origin within 2 weeks. 	
<p>Overview</p> <p>Rough sleeping is increasing and it is associated with many risks including higher risk of violence and abuse, mental and physical health issues that can go untreated, problematic substance use, exploitation and being a victim or perpetrator of crime¹.</p> <p>The Rough Sleepers Outreach Team is largely funded through the Foreshore Trust large grant with a small amount of match funding from another source. It focuses on identifying, contacting and verifying individuals sleeping rough and liaises with Housing and other services to facilitate people’s access to temporary and longer-term accommodation. The support is based on developing high levels of trust with individuals and with rough sleepers networks and peer groups.</p> <p>At the end of Year 2 the projects contract targets were being exceeded. The organisation appears to have a clear focus on Equality Diversity and Inclusion as part of its Foreshore Trust funded delivery and wider services.</p>	<p>Key achievements</p> <p>Makes contribution wider than its direct role, by encouraging people to get involved with other support and services. Reaches individuals who have urgent or necessary need of other services, including people with serious mental health issues, to get them the help they need.</p> <p>Evidence of helping individuals to achieve improved health and make progress in addressing the complex challenges they face.</p> <p>Giving people the time they need to trust and to seek help and support, especially important during the Covid 19 pandemic when people were often afraid and sceptical of lockdown.</p> <p>Particularly good partnership working with other voluntary and community organisations, private landlords and the public. It works closely with CA 1066 on the Digital Inclusion Project², helping to make sure that rough sleepers can access online services, information and appointment systems.</p>

¹ [Rough sleeping | Crisis UK | Together we will end homelessness](#) accessed 24th August 2023

² [Digital inclusion project brings healthcare technology to the homeless - NHS Digital](#) accessed 24th August 2023

Priority theme: Additional funding to promote positive responses to mental health and wellbeing across funded organisations.

Organisation: Hastings Voluntary Action on behalf of all funded organisations.

Funding: £20,000 over 2 years (Years 2 and 3 of the large grants programme timescale).

Purpose: to facilitate funded organisations (and wider) to identify and address key mental health issues and trends and to promote policy and practice that builds on the latest research on effective solutions.

What the project expected to achieve in terms of change:

- A clearer understanding of mental health related needs and trends locally.
- Organisations have enhanced capacity in relation to addressing mental health need within their work, and in building their own mental health and resilience.
- Those with mental health issues who are digitally excluded are supported to use digitally based support and access to services.
- Stronger collaborative responses and referral links between funded organisations.

Overview

This project was based on evidence of increasing mental health need locally. The plans were developed jointly between the funded organisations who agreed that Hastings Voluntary Action should co-ordinate.

This work began in April 2022 and is across 2 years until end March 2024. The project has delivered its agreed plans to date.

Key achievements

Positive feedback on the value of the work by all participating organisations, who felt it has improved their abilities to address mental health need for both service users and staff.

Has brought in expertise of nationally recognised leaders in the area of Mental Health and tools for better joint working to address mental health.

Has informed the Facing the Future report which captures local trends and priority issues. Has met with the Mental Health Commissioner for East Sussex to influence wider Mental Health Commissioning.

The Action Learning Set and training has now also been opened up to other interested local organisations and services.

2.4 What has gone well across the whole Large Grants Programme

The monitoring returns and consultation show that, overall, all the projects have performed well and targets have been met, and often exceeded, across the programme. Positive changes for individuals are clear from the written project reports and were reported in consultation meetings.

There is a good emphasis across the programme on delivering services and meeting immediate needs. There is also a focus by projects on helping people to progress towards independence, working with people with a focus on their own strengths. Research shows this is an approach which helps individuals and communities achieve real, long-lasting progress³.

The funding has enabled organisations to sustain work that would otherwise have been lost at the end of the HBC Community Partnership Fund and allowed them time to identify alternative sources of funding. Whilst projects have not yet identified any future funding for the projects, after March 2024 (the planned end of the programme), this is not unusual given that there are seven months of funding left. Hopefully, all the projects will be able to be sustained.

There is strong agreement across organisations that local funding, such as this provided by Foreshore Trust is evidence to other funders of local support. Previously, under the Community Partnership Fund, this came from HBC and the current Foreshore Trust large grants have also fulfilled this function. For some projects, the large grants funding has meant that organisations are able to make reference to their experience of delivering the particular way of working funded by Foreshore Trust, and the positive outcomes. There are also examples of where funded projects have resulted in better inter-agency partnerships which have also helped with bringing in additional funding to the town. If the total funding from the programme was not available from the Foreshore Trust going forward, some allocation of funding could help as 'match' for other applications and would demonstrate local commitment to projects. A local example of this is the East Sussex County Council Arts Partnership Grant⁴ which organisations can apply to for a small amount of match funding for a larger bid to the Arts Council. This seems a positive way to use smaller amounts of funding to lever in other funding.

Whilst there is some learning that can be taken from the review regarding administration of the funding, overall it appears that the administration of the Foreshore Trust large grants programme has been well delivered given the resourcing attached to it. Communication and ease of administration for the projects was reported by most as good, compared with other funder and commissioner requirements.

³ For example, see [Strengths-based approaches for working with individuals | Iriss](#)

⁴ [Arts Partnership Grant. How to Apply | East Sussex County Council](#)

2.5 Key issues to be considered for any future programme

The priority themes

The most pressing and obvious issue for any future funding programme is whether the priorities in the current programme are the best use of money going forward. Certainly, it appears to be the case that all projects have put the funding to good use. Without a more comparable system of capturing impact for individual projects, and what other funding might also be contributing to the projects, it is impossible to comment fairly on which, if any, priorities have had more impact than others. All the direct delivery projects (Change Grow Live, Citizens Advice 1066, Hastings Advice Services Partnership and Seaview Rough Sleepers Initiative) directly address the most basic survival and safety needs of those with complex challenges. The capacity building work of Hastings Voluntary Action emerges as having been of high value to the funded projects and some of the Golden Thread activity has now been opened up to the wider Voluntary and Community sector.

The value of collaborative approaches

Well-functioning collaborative projects can potentially produce greater impact by working together to maximise identification of those facing the greatest barriers to accessing services (that services struggle to reach) and to support them to take advantage of direct delivery, through a streamlining of pathways. Reaching those facing the most complex challenges, whilst promoting mutual learning and competence are key strengths of collaborative projects. The NCVO highlight these and other benefits⁵ and there is evidence of this from the review. However, such projects may need more funding allocation to make the additional work involved in collaborative working achievable. This can be taken as an indication that fewer, but larger grants, which promote smoother pathways, may be more effective in terms of producing higher impact. It is important also to note, however, that collaborative working and effective referral links should as a rule be integrated as good practice within and between all services. Any future funding that prioritises collaborative initiatives should do so on the basis that there is a clear need to improve access and support for particular groups.

Addressing funding gaps in decisions about priorities

In future allocation of funds, it may be useful to consider filling gaps in how priorities are being addressed, rather than seeking to prioritise one basic needs service over another. Government and other large scale funding programmes become available from time to time and alter the funding landscape of the town. A mapping of these was outside the scope of this review (and a full mapping is expensive and goes out of date very quickly) but awareness of what other funding has recently been brought into Hastings and St Leonards (as one example, the Youth Investment Fund) can provide useful and up to date information regarding gaps.

Focusing on areas most negatively impacted by social and economic pressures

Many of the demographic, social, environmental and health needs highlighted in 3.1 are alarming and the most deprived and excluded individuals need to be a priority. Many such individuals live in

⁵ [Benefits and risks of collaborative working | NCVO](#)

the most deprived and socially challenged areas of the town. In order to maximise social and health impact, funding should either specifically target the most deprived areas of Hastings, or ensure that any funded projects have explicit strategies for targeting the most challenged areas.

The administration of the large grants programme

The application form used for the large grants programme could benefit from review before being used again in any future programme. Several of the funded projects fed back that it was circuitous and over complicated, a feeling shared by the members of the Grant Advisory Panel contacted. Whilst it asks about desired impact of the proposed projects, it lacks a robust and specific emphasis on individual and wider outcomes that can be effectively monitored, leading to a lack of distinction between outputs (numbers seen etc.) and outcomes (positive changes) in project profiles and monitoring.

All but one of the project leads who expressed a view, agreed that the monitoring/reporting arrangements were comparatively useable and straightforward whilst also allowing room to report on individual outcomes and other achievements through the case studies.

Linked to the lack of focus on outcomes within the application form, most of the Key Performance Indicators (contract targets) for the funded projects tend to be output focused rather than outcome focused (see above). Potentially, this kind of emphasis can disadvantage projects that work with fewer service users but with higher complexity of need and is not, in itself, an effective indication of a quality service. This issue is highly relevant to the projects working within the Foreshore Trust large grants programme priority themes.

Any future programme of a similar size should review both the application and the monitoring systems to ensure that individual and wider outcomes and impact can be identified clearly and (as far as possible) quantifiably, but without losing the opportunities for projects to tell of significant changes through individual stories and journeys. More focus on outcomes was also something mentioned by the Chair of the Grants Advisory Panel as being desirable, for the members of the panel to fully understand the value of a grant to anyone project or organisation.

One person felt that communication on the part of the programme administration could be improved. However, all other project leads commented positively on the ease of communication and accessibility of the programme administration staff.

3. Conclusions

The brief of the review was to identify

- What has worked well so far from the current TF large grants programme.
- How Covid and the cost-of-living crisis has impacted on the community and voluntary sector.
- How these changes might affect priorities going forward for the Foreshore Trust.

It is clear that the economic and environmental shocks to our systems over the past 3 years have vastly increased poverty, security of accommodation, worklessness and ill health. It is also clear that Hastings has been disproportionately affected as health inequalities widen. The national and local financial context has severely impacted on the amount of funding available to the voluntary and community sector to meet these vastly increased needs. Cost of living pressures, rents and fuel price increases and loss of buildings for community use have all placed added burden on voluntary and community sector organisations to sustain their committed levels of delivery.

It has been relatively easy for the review to identify achievements from the funding of the projects under all the existing priority themes. Overall, the projects have delivered well against their set output targets and exceeded them in many cases. The projects have worked well collaboratively through the Golden Thread, to optimise mental health aware environments and practices. It is much harder to identify which of the current priorities are more or less important to support in any future programmes. All of the projects that deliver directly to individuals in the community address basics survival and safety needs. The support to voluntary organisations and the Golden Thread provide an important role in optimising capacity and bringing new resources into the town.

It seems sensible when considering priorities going forward to take an approach of identifying where there are gaps in the funding landscape, rather than trying to work out a 'ladder' of basic needs. This means cross referencing the most pressing priorities with an overview of the areas in which major funding has been brought into the town and where there is underinvestment. This does not require formal mapping (which is resource intensive and quickly out of date) but a relatively straightforward bringing together of existing knowledge across Council and ESCC officers and their relevant partners.

Collaborative projects (where organisations are encouraged to put in joint applications) can help improve an individual's journey through services. However, such projects might need more resources to do well. Funding of such proposed projects should require clear justification of why they are necessary and are not currently being met by standard 'good practice' (see 3.4). Recent demographic and needs information highlights a need to focus on the most disadvantaged areas in order to attain maximum impact, given increasingly widening social and health inequalities.

Some review of application processes and monitoring systems would be useful for future funding programmes as a way of ensuring that learning from funded projects is maximised and an appropriate focus on outcomes. This will make comparisons of impact easier to assess in the future.

4. Recommendations

This review recommends that:

Any future funding priorities and specifications are clearly outcome focused (rather than overly focused on numbers worked with), with an emphasis on sustainable individual progress towards independence as appropriate to the needs of respective groups.

Any future funding priorities and allocations explicitly include in their specifications:

1. The importance of collaborative working and mutual capacity building where this is a clearly evidenced need.
2. The importance of using strengths-based approaches and other approaches that promote individual progression and independence (appropriate to the needs of the targeted group) and wider systems change where possible.
3. The importance of specific targeting of the most deprived areas of Hastings.

Any future funding priorities take into consideration funding brought into Hastings and St Leonards through recent Government and other large scale grant programmes or commissions, using this knowledge to identify priority gaps in the funding landscape.

Both the application and the monitoring systems are briefly reviewed and adapted to ensure a greater focus on outcomes rather than outputs so that impact for the individual and the wider systems can be more clearly expressed and understood.

Appendix A: Method

The work has been undertaken through desk work and consultation meetings.

For the desk work element, all relevant written documentation was reviewed as supplied by HBC and supplemented by funded organisations. This included:

- Original funding applications and contracts.
- Activity and progress reports from the funded organisations up until end March 2023 (the last complete funding year).
- Any relevant strategies or needs assessments.

Additionally, basic literature searches were undertaken to identify any key areas of good practice in funding and any other research evidence that related to local findings.

Consultation meetings (either in person or online) were held with project leads from all the funded organisations. A standard set of outline questions was used, which was agreed with HBC leads. Project leads were also asked about any specific issues arising from monitoring returns so that the review could comment on the extent to which targets have been met.

Fortnightly meetings were undertaken with the HBC Compliance and Liaison Officer (who administers the Large Grants Programme on behalf of the Foreshore Trust) with input from the HBC External Funding and Compliance Manager who had historical experience of establishing the large grant programme. A meeting with the Chair of Foreshore Trust Grant Advisory Panel (GAP) was also held, to inform them that the review was taking place and to capture any relevant learning for the review from the perspective of the GAP. Details of people consulted can be found at Appendix A.

Findings were analysed across the statistics and notes of consultations. This report was then produced to capture the key learning from the review.

The table overleaf lists the people consulted for this review, their roles and dates of meetings.

List of people consulted for this review

Name, Job Title	Organisation	Project name/description	Date met
Abbie Williams, Compliance and Liaison Officer	Hastings Borough Council	Administration of Foreshore Trust Large Grants Programme	2 nd August 2023 online 22 nd August 2023 in person
Ian Sycamore, External Funding and Compliance Manager	Hastings Borough Council	Oversight of history and context of Foreshore Trust Large Grant Programme	
Jacky Everard, Chief Executive	Hastings Advice and Representation Centre	Hastings Advice Services Partnership	15 th August 2023 online
Suzanne Hennell, Senior Advice Manager	Brighton Housing Trust		
Charles Sheldon, Health and Wellbeing Manager	Age UK, East Sussex		
Debbie King, East Sussex Domestic Abuse Service Manager	Change Grow Live East Sussex	Change Grow Live Domestic Abuse Medium Risk project for Hastings	16 th August 2023 online
Nick Porter, Chair	Foreshore Trust Grant Advisory Panel		16 th August 2023 online
Sarah Coop, Vice Chair			14 th August 2023 by email
Sue Burgess, Projects Manager	Seaview	The Seaview Project	17 th August 2023 in person
Dave Perry, Chief Officer			
Tracy Dighton, Chief Officer	Citizens Advice CA 1066	Advice Services	17 th August 2023 in person
Peter Thorpe, Deputy Director	Hastings Voluntary Action	Funding advice and support service	21 st August 2023 in person
Steve Manwaring, Director		Golden Thread	
		Links Project Support for Asylum Seekers and Migrants	

Appendix B: The current situation for residents of Hastings and St Leonards

The various socio-economic crises experienced by the UK in the past 2 to 3 years follows a prolonged austerity policy by central government, which has resulted in fewer and more pressured public services, restrictions on benefits and access to benefits⁶. Whilst the cost-of-living crisis, defined as fall in net disposable incomes is affecting most UK individuals and households, those on the lowest incomes are shouldering the biggest burden. There is clear evidence that this situation is widening health inequalities, affecting life expectancy, infant mortality and chronic conditions that impact on ability to be economically active.⁷ Furthermore, this is particularly the case in coastal towns such as Hastings.⁸

The final evaluation of the CHART (Connecting Hastings and Rother Together) programme⁹ covers 20 neighbourhoods in the most deprived areas of Hastings (as well as 3 in Rother). As such it provides a valuable recent update of the changes to the socio-economic context of the most challenged parts of Hastings. It highlights:

- Increasing levels of economic inactivity, with a doubling of unemployment rates since 2017, low and decreasing employment opportunities and an increase in disability affecting ability to work (40.8% in the CHART area and 29.3% across Hastings) both of which are significantly higher than the South East average (21.9%) and the national average (23,5%).
- High levels of adults without formal qualifications (an increasing trend – a HBC analysis of Economic Indicators notes that a fifth of Hastings residents have no formal qualifications which is the highest in East Sussex and higher than the national average of 18%).
- Above average numbers of asylum seekers supported by HBC (0.73 per 10,000 people in September 2022 compared to 0.23 across the South East).
- Declining health across Hastings across many of the national health indicators including mental health and wellbeing

The evaluation notes that learning from the delivery of the CHART programme included insight into the complex and interacting barriers to gaining employment which included ‘acute lack of confidence, mental health issues, disabilities, caring responsibilities and the benefits trap’.

⁶ [The public health implications of the cost-of-living crisis: outlining mechanisms and modelling consequences - The Lancet Regional Health – Europe Feb 2023](#)

⁷ Hiam, Dorling and McKee. [Things Fall Apart: the British Health Crisis 2010–2020](#) British Medical Journal 2020.

⁸ [Chief Medical Officer’s annual report 2021: health in coastal communities - GOV.UK \(www.gov.uk\)](#)

⁹ Prepared for Hastings Borough Council by Forever Consulting March 2023

The HBC analysis of Economic Indicators and Trends updated in December 2022 provides additional insight into pressures on net disposable income for individual Hastings residents and households, for example:

- Lower salaries, with the median weekly wage for a full-time position in Hastings being £150 lower than averages for the South East and nationally, impacting on Gross Disposable Household Income which in 2022 was lower in Hastings than in the South East and national averages.
- Proportion of residents in receipt of benefits (32.1% in May 2022) is higher than the South East (17.7%) and national (22%) averages at the same time point.

All of these statistics link to a local context of worsening poverty and life chances. The Index of Multiple Deprivation shows that Hastings is ranked 13th most deprived local authority in the country, dropping 7 places in this ranking since 2015 indicators.

It is within this context of deprivation that the Foreshore Trust operates and it is therefore relevant to any plans for future funding.